

Sylvan Glen

Country House & Golf Course

Penrose in the highlands, NSW, 2579

Tel: 02 48844306 Fax: 48844353

enquiries@sylvanglen.com.au www.sylvanglen.com.au

Conference Information

A unique conference venue offering exclusivity, charm, and country service in peaceful and historic surroundings. The ideal meeting place for companies with site locations in Sydney and Canberra – both cities share a distance of 1-½ hours to Sylvan Glen.

Package options

Day conference \$69 per delegate. (Up to 50 delegates)

Residential \$195 per delegate. (Up to 16 guests only)

Inclusions (For day & residential packages)

Sylvan Glen prides itself on preparing meals in the kitchen using only fresh, local ingredients

Professional Conference room with a flexible useage time frame for up to 50 delegates.

Overhead projector, screen, whiteboard, flipchart, pens, clipboards, water, mints.

Private use of homestead for breakout rooms (including rooms with log fires and unlimited space for outdoor activities).

Morning coffee and homemade cookies

Working lunch (daily hot/cold buffet served to order)

Afternoon tea served with a selection of cakes

Dedicated staff on hand to ensure your day runs smoothly

Menu lists available on request

Residential package inclusions

All rooms are en-suite and tastefully appointed

Single and twin accommodation for up to 16 people.

3 course evening meal and hot and cold breakfast each day

Exclusive use of homestead facilities each evening (snooker, Astar, Karaoke etc)

Additional services

Activity	Duration	Cost
Golf – Our own 9 hole Par 32 course (Team competitions organized easily)	1-2 hours	from \$13 per person
Paintball – Games played at our own Paintball centre- a great way to finish your conference- shoot the boss!!	½ day +	from \$65 per person
Wine tasting – on site tastings hosted by a local winery	1-2 hours	from \$12 per person

Extra equipment

A professional (3200 ansi) data projector capable of displaying images in full daylight. (only one in the southern highlands).	Day rate	from \$160 per day
A professional CD PA system	Day rate	from \$50 per day
Electronic Whiteboard inc laser printer & paper	Day rate	\$120 per day